

SPORTS, ARTS, CULTURE AND COMMUNITY SERVICES COMMITTEE	6
8 FEBRUARY 2012	

SISTER CITIES ADVISORY COMMITTEE MEETING MINUTES

Helen Tarrant: 1/60/20-#3464417

RECOMMENDATION:

That Council notes the minutes of the Sister Cities Advisory Committee meeting of 14 November 2011.

INTRODUCTION:

The aim of the Sister Cities Advisory Committee is to promote international sister city relationships where such relationships have a significant positive influence on the communities involved.

BACKGROUND:

The Advisory Committee meets at least bi-monthly. Minutes of meetings of the Advisory Committee are prepared at the direction of the Chair, or their delegate and distributed to all members. A copy of the minutes is posted on the Cairns Regional Council website. Administrative support for the Committee is provided through the Office of the Mayor.

Membership:

- Mayor (or nominee) and two (2) Councillors (one of whom is nominated as the Chair)
- General Manager Community, Sport and Cultural Services (or nominee)
- Manager Corporate Communications (or nominee)
- A maximum of one representative of a nominated Community Group to foster and maintain existing Sister City relationships
- A maximum of one representative of a nominated Community Group to advance and/or represent a Friendship City relationship, and
- A maximum of two nominated individuals with the ability to enhance the Sister Cities Program.

COMMENT:

Minutes of the meeting of 14 November 2011 is attached for noting by Council and have been ratified by the Sister Cities Advisory Committee.

The Sister Cities Advisory Committee has not requested Council action in respect of any matters addressed by it.

CONSIDERATIONS:

There are no specific considerations.

CONCLUSION:

That Council notes the Minutes of the Sister Cities Advisory Committee and the actions required to be undertaken by members of the Committee.

ATTACHMENT:

Sister Cities Advisory Committee Meeting Minutes of 14 November 2011 (#3445576).

Helen Tarrant
Office of the Mayor

Ian Lowth
General Manager Community, Sport & Cultural Services

ATTACHMENT: Sister Cities Management Committee Minutes of 14 November 2011

MINUTES OF SISTER CITIES ADVISORY COMMITTEE MEETING
Draper Room
Cairns Regional Council
Monday 14 November 2011

IN ATTENDANCE:

Cr Alan Blake	Cairns Regional Council (Chair)
Cr Di Forsyth	Cairns Regional Council
Jeff Haynes	Australian Japan Society
Makoto Haynes	Australian Japan Society
Sim Hayward	Qld China Council
Andrew Krumins	Latvian Community Representative
Helen Tarrant	Minute Secretary, Cairns Regional Council

1. Apologies

Apologies were received from:

Ian Lowth	Cairns Regional Council
Lone White	Visual Arts Delegate
Olive Tau Davis	PNG Community
Lai Chu Chan	Cairns & District Chinese Association

2. Minutes of Previous Meeting

The Minutes of the Meeting of 10 October 2011 was accepted.

3. Business Arising from Previous Minutes**a) Catania, Sicily – proposal for Sister City Relationship**

Cr Blake advised that, following discussion with the CEO, the creation of an International Relations Unit was being considered. Cr Blake believed no progress would be made in terms of new Sister or Friendship Cities until the new Council was appointed, following the Local Government elections at the end of March 2012.

b) Cairns' bid to host Sister Cities Conference 2013

Cr Blake discussed his disappointment with the assessment of the Sister Cities Conference proposal by Council Officers and noted his disagreement with the figures presented. Cr Blake believed the Sister Cities Advisory Committee could provide much of the expertise required – for example, photography and felt many of the figures were overstated.

The matter was considered by Council at its SACCs Committee meeting of 9 November 2011 and it resolved to:

- a) *decline the opportunity to fully-financially underwrite the 2013 Sister Cities Association (SCA) National Conference;*
- b) *engage with SCA to explore other options for securing the conference for Cairns, on the basis that any costs to Council will be of an order that are able to be absorbed within existing Council budgets; and*
- c) *delegate authority to the CEO to finalise any and all matters in relation to the actioning of the above, with decisions to be reported back to Council.*

Carried with Councillors Bonneau, Cochrane and Blake voting against the motion.

Further discussion ensued.

Council's Events & Sponsorship Strategist, Stephanie Wilson, suggested at the last meeting that a Conference Subcommittee be formed to revisit the Conference proposal. Sim Hayward suggested that Stephanie be invited to join the Subcommittee in addition to Rosie Douglas TTNQ and Vanessa Allen, WINTV both of whom had offered their assistance.

ACTION:
Helen Tarrant to convene meeting of the Subcommittee 24.11.11 at 9am and invite all members of the Sister Cities Advisory Committee plus Stephanie Wilson, Rosie Douglas & Vanessa Allen.
Sim Hayward to forward contact details for Rosie and Vanessa to Helen.

c) Scottsdale Visitors

The visit by George and Donna Hartz from Scottsdale on 22 November was discussed. Helen Tarrant confirmed she had booked the Committee Room and organised catering.

ACTION:
Helen Tarrant to send reminder to the Committee the day before
Sim Hayward to forward contact details for Ronwyn Corcoran and Robyn Cleland to Helen for invitation to the morning tea
Cr Blake to collect Mr & Mrs Hartz from Holiday Inn.
Sim Hayward to collect Lone White.

d) Youth Ambassador Programme

CD to be prepared and forwarded to Sister Cities.

ACTION:
Lone White to compile CD and forward to Helen Tarrant.
Helen Tarrant to forward to Sister Cities.

4. **Correspondence**

Inwards

7 November 2011 Letter from Ohtsuka Tomoyuki, Mayor of Mashiko re: student visit to Cairns

Outwards

Nil

5. **Budget Report**

Helen Tarrant presented Sister Cities budget from 2009 to date. Expenditure for the current financial year was \$6,672.94.

6. **General Business:**

Jeff Haynes noted that the AJS AGM was scheduled for 16 November 2011 and all were welcome.

7. **Next Meeting**

Monday 12 December 2011 – 12.30pm, Draper Room, Level 3, CRC

Meeting closed at 1:30pm.