

CAIRNS REGIONAL COUNCIL

MINUTES

FINANCE & ADMINISTRATION COMMITTEE

16 JULY 2008

COMMENCING AT 8:30 AM

PRESENT: Cr S Bonneau
Cr M Cochrane
Cr L Cooper
Cr D Forsyth
Cr P Gregory
Cr N Lanskey
Cr K Lesina
Cr R Pyne
Cr V Schier

APOLOGY: Cr A Blake
Cr J Leu

OFFICERS:

N Briggs	Chief Executive Officer
B Grosser	General Manager Corporate Services
J Turner	A/General Manager Water & Waste
I Lowth	General Manager Community & Cultural Services
L Kirchner	Manager Corporate Performance
M Wise	Coordinator Administration Services
R Reilly	Senior Coordinator Revenue & Collection
E Marafioti	Supervisor Revenue Collections
G Schofield	Manager Community Relations
K Hull	Community Relations
J Brozek	Manager Financial Services
S Godkin	Minute Secretary

APOLOGY

Council Notes the apology of Councillor Blake & Councillor Leu and in accordance with Section 252 (1) (b) of the Local Government Act, Council grants leave of absence.

PURPOSE OF MEETING

To consider the matters listed on the agenda.

COCHRANE / LANSKEY

That Cr Schier be appointed to chair the meeting in Cr Blake’s absence

carried

- 1. FINANCE AND ADMINISTRATION COMMITTEE – ANNUAL ASSESSMENT REPORT 1
Linda Kirchner : 1/3/87-03: #1734034

GREGORY / COCHRANE

That Council note the findings of the formal assessment of performance against the Terms of Reference for the Finance and Administration Committee.

carried

- 2. DONATION OF PREPAID TICKETS FOR THE DAINTREE FERRY TO CAIRNS AND DISTRICT LEUKAEMIA FOUNDATION FOR THE 2008 IGA FAR NORTH QUEENSLAND CAR RALLY 8
Mandy Wise : 1/3/87-05: #1745586

COCHRANE / LESINA

Cr Cooper declared a material interest, she is President of the Leukaemia Foundation. She left the meeting and did not partake in discussions or voting.

That Council donate 2 books (40 tickets) of return, prepaid ferry tickets to the Cairns & District Leukaemia Foundation in support of their fundraiser, the 2008 IGA Far North Queensland Car Rally.

That Council resolve to delegated authority to the Mayor and CEO to provide community assistance by way of prepaid ferry tickets up to a total value for \$1,000. This would be for any one instance for registered Charities upon receipt of written request for a specified event (but limited to one request per organisation, per financial year).

carried

- 3. EXECUTIVE SUPPORT MONTHLY REPORT FOR JUNE 2008..... 11
Gary Schofield: 1/59/1-01: #1514587v11

COCHRANE / LESINA

That the report from Executive Support for the month of June 2008 be received and noted.

carried

- 4. FINANCIAL STATEMENTS FOR PERIOD ENDED 27 JUNE 2008 ... 25
Lisa James: 17/49/9-06: #1745049

COOPER / LANSKEY

That the Income Statement for the period ended 27 June 2008 be adopted by Council.

carried

- 5. RATES BASED FINANCIAL ASSISTANCE FOR NON PROFIT RECREATION, SPORTING & COMMUNITY GROUPS FOR 2008/2009 38
Rob Reilly : 17/49/9-05 #1741703

COCHRANE / LESINA

That Rate Based Financial Assistance (RBFA) of \$348,624.19 (including \$29,862.30 for the Cairns Show Association) be granted to Not for Profit Recreation, Sporting & Community Groups for the half year ending 31 December 2008, and the amounts specified in the attached schedules be credited to the respective rate files in line with policy.

carried

Cr Forsyth arrived 8:41 a.m.

6. CORPORATE SERVICES MONTHLY REPORT FOR JUNE 2008 49
Brett Grosser: sg : 1/3/83-01: #1541269v14

GREGORY / LANSKEY

That the report of the Corporate Services Department for the month of June 2008 be received and noted.

carried

Cr Bonneau arrived 8:43 a.m. Called advising he had been in minor car accident.

7. REVENUE POLICY 2008/09 93
Juli-Ann Brozek : 17/9/19-01: #1691856v2

COCHRANE / LANSKEY

That the 2008/09 Revenue Policy be adopted.

carried with Councillor Pyne voting against the motion.

8. CORPORATE BRANDING FOR CAIRNS REGIONAL COUNCIL 98
Meredith Wilsch - #1749147

COOPER / COCHRANE

That the item be deferred pending a workshop with Councillors with a report back to the Finance and Administration Meeting in August 2008.

carried with Councillors Forsyth and Lesina voting against the motion.

GENERAL BUSINESS

Further to the resolution at the F&A Meeting 19 June 2008 to hold the Ordinary meeting on 28 August 2008 in Babinda, that Council resolve to hold the meeting at the Spirit of Babinda Hall, 51 Munro Street, Babinda and that the Hall be the Council Chambers for the duration of the meeting commencing at 1:00 p.m. with deputations heard between 2:30 p.m. and 3:30 p.m.

That these changes be advertised in the relevant newspapers.

GREGORY / LANSKEY

carried

CLOSED SESSION

LANSKEY / COOPER

COUNCIL RESOLVE INTO CLOSED SESSION TO DISCUSS THE FOLLOWING MATTERS AS LISTED IN THE AGENDA:

1. BUDGETARY MATTER – OUTSTANDING DEBT REPORT 1
Ellie Marafioti: 19/23/1-23: #1741114
2. PREJUDICIAL MATTER – AUDIT COMMITTEE MEETING – 4 JUNE 2008 12
Brett Grosser:vk: 1/59/9-01: #1723159
3. CONTRACTUAL MATTER – CONTRACT NO. 2143 - PROVISION OF AFTER HOURS CALL CENTRE SERVICES 19
Mandy Wise : 1/27/5-01: #1742231

carried

OUT OF CLOSED SESSION

COUNCIL RESOLVE TO MOVE OUT OF CLOSED SESSION

COOPER / COCHRANE

carried

RESOLUTIONS ARISING FROM MATTERS DISCUSSED IN CLOSED SESSION.

- 1. BUDGETARY MATTER – OUTSTANDING DEBT REPORT 1
Ellie Marafioti: 19/23/1-23: #1741114

BONNEAU / FORSYTH

That Council note that it has been updated on the status of the outstanding debt owed to Council as at 27 June 2008.

carried

- 2. PREJUDICIAL MATTER – AUDIT COMMITTEE MEETING – 4 JUNE 2008 12
Brett Grosser:vk: 1/59/9-01: #1723159

FORSYTH / COCHRANE

That Council note the minutes of the Audit Committee meeting of 4 June 2008.

carried

- 3. CONTRACTUAL MATTER – CONTRACT NO. 2143 - PROVISION OF AFTER HOURS CALL CENTRE SERVICES 19
Mandy Wise : 1/27/5-01: #1742231

GREGORY / FORSYTH

That Contract 2143 - Provision of After Hours Call Centre Services be awarded to Black and White for \$63,600 (ex GST) for the first year with a CPI adjustment for the second and third years.

carried

THE MEETING CLOSED AT 9:10 AM

CONFIRMED THIS DAY OF 2008

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MAYOR

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CHIEF EXECUTIVE OFFICER