

<b>SPORTS, ARTS, CULTURE AND COMMUNITY SERVICES COMMITTEE</b>	<b>8</b>
<b>8 FEBRUARY 2012</b>	

OUTSTANDING ISSUES – SPORTS, ARTS, CULTURE & COMMUNITY SERVICES COMMITTEE

Carol Mills:cm: 1/59/13-01: #3255756v8

**RECOMMENDATION:**

**That Council notes the status of action in relation to outstanding matters arising from previous Sports, Arts, Culture and Community Services Committee meetings and other Council meetings regarding business of a Sports, Arts, Culture and Community Services nature only.**

**INTRODUCTION/COMMENT:**

Attached is a list of the Outstanding Issues relating to transactions of the Sports, Arts, Culture and Community Services Committee with comments in relation to the status of each issue.

**ATTACHMENTS:**

List of Outstanding Issues of a Sports, Arts, Culture and Community Services nature only.

Carol Mills

**Personal Assistant to General Manager**

Ian Lowth

**General Manager Community, Sport and Cultural Services**

**OUTSTANDING ISSUES  
SPORTS, ARTS, CULTURE & COMMUNITY SERVICES COMMITTEE  
STATUS OF ACTIONS AS AT 31 JANUARY 2012**

Meeting Date	Item	Issue	Action Officer	Status
14 Dec 11	Ordinary 44	<b>Events Advisory Committee – Terms of Reference</b> That Council: a) endorses the attached Terms of Reference General Policy for the Events Advisory Committee. b) delegate to Chief Executive Officer in accordance with Section 257 of the <i>Local Government Act 2009</i> the authority to accept or reject the nominated person to represent the Targeted Representative positions. c) notes that work will commence in the new year in relation to the Local Community Representation positions but that appoint to these positions will be undertaken by the Council post the 2012 election. d) delegate to Chief Executive Officer in accordance with Section 257 of the <i>Local Government Act 2009</i> to make minor administrative amendments to this policy.	Events & Sponsorship Strategist	Targeted Representative members of the committee now fully formed; and in-keeping with the resolution, Community representatives will be appointed after the election.
14 Dec 11	Ordinary 43	<b>Public Art Advisory group minutes and draft public art plan</b> That Council: notes the minutes of the Public Art Advisory Group (PAAG) meeting held Thursday 1 December 2011; and approves the recommendations made by the PAAG that the draft Public Art Plan 2012-2017 is displayed on Council's website for public comment.	Arts & Cultural Planning Officer	Draft Public Art Plan is displayed on Your Say website for public comment until 17 February 2012. Complete.
14 Dec 11	Ordinary 42	<b>International Relations And Sister Cities</b> That Council notes the status of the review into Council's Sister Cities and International Relations and the intent to bring a final report to Council in early 2012.	General Manager Community Sport & Cultural Services	Report proceeding to March 2012 SACCS.
14 Dec 11	Ordinary 40	<b>Terms Of Reference: Older Persons Advisory Committee</b> That Council: a) approves the formation of the Older Persons Advisory Committee; b) adopts the Terms of Reference General Policy for the Older Person Advisory Committee; c) endorse the prioritised list of representative organisations identified in the report from which the members of the Older Persons Advisory Committee will be invited, and d) delegate to Chief Executive Office in accordance with Section 257 of the <i>Local Government Act 2009</i> to make minor administrative amendments to this policy.	Manager Sport Recreation & Community Development and Social Planner Special Project	Nomination letters to targeted peak bodies and organisations have been sent. First meeting has been set for Thursday 23 February 2012. Meeting to be held at the City Library Meeting room.

Meeting Date	Item	Issue	Action Officer	Status
14 Dec 11	Ordinary 21	<b>Future of Council's Festival Advisory Committee</b> That Council's Festivals Advisory Committee be disbanded and that its members be notified and thanked for their service.	Festival Producer	Letters are currently with Mayor (Chair) for signature and dispatch. Complete.
7 Dec 11	Ordinary 8	<b>Plaques, Memorials and monuments policy – application from Babinda RSL Sub Branch to fabricate and install a Wall of remembrance and memorial archway in Anzac Park, Munroe Street Babinda</b> That Council rejects the application submitted by the Babinda RSL Sub Branch to fabricate and install a Wall of Remembrance and Memorial Archway in Anzac Park, Munroe Street, Babinda until further consultation with the RSL is undertaken.	Arts & Cultural Planning Off	CRC Arts & Cultural Planning Officer liaising with CRC Landscape Architect regarding a more appropriate design. Site visit to be arranged.
9 Nov 11	SACCS Closed 1	<b>Budgetary Matter - Sister Cities Conference- Opportunity To Host 2013 Event</b> That Council: a) declines the opportunity to fully-financially underwrite the 2013 Sister Cities Association (SCA) National Conference; b) engages with SCA to explore other options for securing the conference for Cairns, on the basis that any costs to Council will be of an order that are able to be absorbed within existing Council budgets; and c) delegates authority to the CEO to finalise any and all matters in relation to the actioning of the above, with decisions to be reported back to Council.	Events & Sponsorship Strategist	Sister Cities informed of Council resolution and a succession of meetings has been attended by both parties in hope of developing a manner in which we are able to host an event within the region. Awaiting further confirmation from Sister Cities Association on their requirements.
9 Nov 11	SACCS Gen Bus 3	<b>Mossman and Districts Gymnastics Club</b> That Council investigate options for locating a base for the Mossman and Districts Gymnastics Club.	Manager Sport Recreation & Community Development	Officers have discussed the access issues affecting the club with the Mossman School. The school will be providing the club with their own key and will work through storage issues. Officers will check with the club in 6 months time to ensure current arrangement is meeting their needs. Conversations will continue about alternative sites.
9 Nov 11	SACCS Gen Bus 1	<b>Christmas Tree - Henleys Hill</b> That Council reinvestigate the reinstallation of the Christmas Tree on Henleys Hill. Item to be added to the issues register for Sports, Arts, Culture and Community Services Committee.	Team Leader Community Development	Matter still being considered.
14 Sep11	Ordinary Gen Bus 1	<b>Cairns RSL – Vietnam Memorial</b> That Council support the Cairns RSL in their endeavours to develop a memorial to the veterans of the Vietnam war and that Council assist with the ground work and installation of a Howitzer gun memorial at the southern side of the RSL Cenotaph subject to a report to	Inner City Facilities Manager	Discussions with RSL ongoing. Until RSL obtain the piece to be the centre of the memorial, no further progress is possible.

Meeting Date	Item	Issue	Action Officer	Status
		Council outlining the proposed works and the extent of Council's contribution.		
10 Aug 11	SACCS 10	<p><b>The “Get Home Safe” Bus 12 month Trial Proposal Cairns CBD</b> That Council a) supports in principle the proposal for a twelve month trial of the “Get Home Safe” bus project; and b) notes that Council officers will work with partner organisations to develop appropriate management mechanisms, evaluation frameworks and detailed business plan for the project.</p>	Safe Communities Coordinator	<p>The steering committee is meeting regularly to finalise the proposal outline, garner financial and in kind pledges and develop policies and processes. \$80K is required for the 12 month trial. A proposal will be developed by March for the committee to use in seeking financial support for the trial, with the intent for the bus to be operative from the start of the peak tourist season.</p>
27 Jul 11	Ordinary Closed	<p><b>Prejudicial Matter – Mossman Aged Care Facility</b> That Council:</p> <p>a) acknowledges the need for an appropriate tenure arrangement for aged care providers to comply with Federal Government aged care funding requirements</p> <p>b) agrees to enter into a thirty year lease with The Salvation Army Aged Care Plus, over 10,000m<sup>2</sup>, which is part there of Lot 1 SP150474, Johnston Road, Mossman, with the following terms and conditions:</p> <ul style="list-style-type: none"> <li>• that the site be used for the development and ongoing operation of a predominately high care aged care facility</li> <li>• that Council not levy rates and charges until such time as the facility is operational</li> <li>• that The Salvation Army Aged Care Plus demonstrates its capacity for the development and operation of such a facility, in line with industry standards, that meets identified community needs</li> <li>• that The Salvation Army Aged Care Plus provide indicative concept and business plans, including timelines for this specific development and operation, with due regard to service demand and economic conditions</li> <li>• that The Salvation Army Aged Care Plus provide evidence of</li> </ul>	Team Leader Com Dev Far North	<p>The Salvation Army was unsuccessful with the grant funding application to purchase beds. The Team Leader Com Dev Far North attended a meeting with the various parties on 17 January 2012 to look at the options available to progress the development.</p>

Meeting Date	Item	Issue	Action Officer	Status
		<p>Approved Provider Status</p> <ul style="list-style-type: none"> <li>• that The Salvation Army Aged Care Plus secures between twenty and thirty-five high care beds, based upon the allocation released in the region from the Department of Health and Aging</li> <li>• that The Salvation Army Aged Care Plus secures funding to construct and manage the facility</li> <li>• that The Salvation Army Aged Care Plus secures Development Approval</li> <li>• that The Salvation Army Aged Care Plus provide evidence of the Memorandum of Understanding entered into with Mossman District Nursing Home Inc</li> <li>• that The Salvation Army Aged Care Plus provide evidence of the division of Lot 1 SP150474, Johnston Road, Mossman as agreed by Mossman District Nursing Home Inc</li> <li>• that The Salvation Army Aged Care Plus incur the cost of approximately \$2,500 for the lease survey costs associated with reconfiguration of Lot 1 for the excision of the proposed 10,000m<sup>2</sup></li> <li>• that construction commences within five years, in accordance with all funding and building approval requirements.</li> </ul> <p>c) upon completion of construction and commencement of operation of the high care facility by The Salvation Army Aged Care Plus, Council will consider entering into negotiations with The Salvation Army Aged Care Plus for the sale of the 10,000m<sup>2</sup> of Lot 1 SP150474, Johnston Road, Mossman; any agreement to sell would be subject to a future Council resolution.</p> <p>d) delegates authority to the Mayor and Chief Executive Officer in accordance with Section 472 of the <i>Local Government Act 2009</i> to negotiate, determine and finalise any and all matters associated with the proposed lease.</p>		

Meeting Date	Item	Issue	Action Officer	Status
6 Jul 11	SACCS Closed Sess	<p><b>Contractual Matter – Online Community Directory</b> That Council:</p> <p>a) notes the outcome of the Online Community Directory feasibility study, and</p> <p>b) proceeds to engage Customised Infoxchange Service Seeker to implement and provide ongoing management of an online community directory, for a initial contract period of three years at a total cost of \$48,450 (ex. GST)</p>	Team Leader Community Development	Implementation is complete and populating the directory with information on a number of service providers, clubs, NGO's etc is progressing well. Communications & Marketing is currently working with Community Development on developing a plan for raising community awareness about the availability of this new resource. The communication plan is likely to be rolled out within the next two months. Public launch date set at Monday 27 February.
18 May11	Ordinary Gen Bus 2	<p><b>Hiring/Leasing Fees of Council Controlled Sporting Facilities</b></p> <p>That Council consider, subject to a cost analysis, waiving or lowering the hiring/leasing fees of Council controlled sporting facilities, including Barlow Park, for local sporting groups including not for profit groups for the next twelve months. Report back to Council.</p>	Team Leader Sport & Recreation	This matter is being addressed as part of the Not for Profit Tenures Policy Review. Report being drafted for internal stakeholder consultation before presenting to Council in March 2012.
11 May11	SACCS 9	<p><b>Switchover to Digital Television and Conversion of 'Self-Help' Transmitters</b> That Council</p> <p>a) enters into site licence agreements with the Federal Government and Regional Broadcasting Australia regarding the switchover to digital television, including the satellite upgrade subsidy, for the Redlynch and Goldsborough transmission sites; b) delegates authority to the Mayor and Chief Executive Officer pursuant to Section 257 of the <i>Local Government Act 2009</i> to finalise any and all matters in relation to the site licence agreement; c) maintains existing broadcasting licences for the South Mossman, Daintree Village and Alexandra Range transmission sites, in order to provide digital upgrades over staged timeline, ensuring equitable access to services offered by broadcasters to the entire Cairns Regional Council Local Government Area; d) allocates \$75,000 capital funding in 2011-12 for the transmission site upgrade at South Mossman; and e) allocates sufficient capital funding commencing 11/12 over two years for the transmission sites at Daintree Village and Alexandra Range, with specific amounts to be identified in future budget development and review processes.</p>	Team Leader Com Dev Far North	Switchover successfully completed for Mossman. Initial planning for Daintree Village and Alexandra Range sites has commenced.

Meeting Date	Item	Issue	Action Officer	Status
15 Dec 10	Ordinary Closed Session 9.	<p><b>Contractual Matter – Consideration Of Request To Purchase Property For Community Purposes – Lot 1 On RP725478, Thomson Road, Edmonton – Division 1</b></p> <p>That Council:</p> <p>A. provides in-principle support for the potential purchase of Lot 1 on RP725478, located at Thomson Road, Edmonton, for a regional motor sport facility incorporating other difficult to locate sports subject to:</p> <ul style="list-style-type: none"> <li>i. agreement being reached as to a purchase price; and</li> <li>ii. the completion of appropriate due diligence; and</li> <li>iii. delegation to the Mayor and Chief Executive Officer in accordance with section 257 of the <i>Local Government Act 2009</i> to commence negotiations with the landowner in order to secure a purchase price for the property.</li> </ul> <p>B. requests that Council officers prepare a further report to Council seeking direction in regard to:</p> <ul style="list-style-type: none"> <li>i. purchase price for the property; and</li> <li>ii. other matters related to terms, conditions, and timeframes for the proposed purchase.</li> </ul> <p>Should Lot 1 on RP725478 be unsuitable or unavailable, that Council:</p> <p>C. investigates a regional motor sport precinct with the Tablelands Regional Council located in either Council area able to service both Councils; and</p> <p>D. commences these investigations at a mutually agreed time with Tablelands Regional Council and no earlier than 2012.</p>	Sport & Recreation Planner Matter	Parts C and D of the resolution are underway, Council has written to Tablelands Regional Council and are meeting in early 2012 to workshop options and prepare an action plan moving forward.
24 Nov 10	Ordinary Closed Session 3.	<p><b>Contractual Matter: Sugarworld Waterpark Redevelopment Management Considerations</b> That Council</p> <ul style="list-style-type: none"> <li>a) enters into an agreement with the current operator to have Sugarworld open and operating over the school holidays and until construction is completed on the new facility;</li> <li>b) advises the current operator it wishes to have further discussions in relation to the longer term management and operations of this site noting that this may be subject to ministerial exemption being sought from the requirement to tender in accordance with section 185 of the <i>Local Government (Finance, Plans and Reporting) Regulation 2010</i></li> <li>c) delegates authority to the Mayor and Chief Executive Officer, in</li> </ul>	Sport & Recreation Team Leader	The facility is now open and the lessee is operating under the existing lease arrangements. Officers are awaiting Ministerial approval of lease extension. Once approval is given a revised lease document for a five year term will be endorsed by all parties.

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		accordance with Section 257 of the <i>Local Government Act 2009</i> , for the negotiation and finalisation of all matters.		
20 Nov 08	SACCS General Business Item 1	<b>General Business – Item 1</b> <b>Officers as part of the asset audit, identify those tennis courts most in need of maintenance or replacement and report this matter to Council in light of the future needs of those facilities, as identified by the clubs.</b>	Manager Sport, Recreation & Community Development	Currently this is not a high priority within the existing TAMPS. However, officers will undertake an initial visual assessment of all tennis courts within the next 4 months.
22 May 08	SACCS 17	<b>General Policies of a Sport, Rec &amp; Community Development nature</b> That Council note considerable work and consultation is required on the following policies before they can be presented for adoption: <ul style="list-style-type: none"> <li>• Council Policy on Community Centres and Halls No. 1:04:03</li> <li>• Tenures Policy for Not-for-Profit Recreation, Sporting and Community Groups No. 1:02:45</li> </ul>	Team Leader Property Services as Project Manager	<b>Community Halls Policy</b> review of this policy is held in abeyance pending outcome of review of Not-for-Project Policy (see below) as it addresses Community Halls and a separate policy is no longer required. <b>Not-for-Profit Policy</b> Property Services are working closely with SR&CD Branch to carry out a comprehensive review of this policy. Work has commenced and Councillors and other stakeholders will be actively engaged by Property Services as the Project Managers of this review in early 2012. Internal and external stakeholders will be consulted in early 2012 prior to Councillors consultation commencing in mid 2012.