



Council Grants Program Sport, Recreation, Community, Arts and Cultural In Kind Assistance

Guidelines and Application Form

Overview

Council's Grant Program General Policy refers.

In Kind Assistance is available for sport, recreation, community, arts and cultural organisations to undertake projects and activities. In general, in kind assistance means that Council provides materials or services within Council's core business at no charge to the applicant.

Eligible applicants can apply for in kind assistance up to the value of \$2,000 per financial year per organisation (multiple applications may be accepted to a maximum of \$2,000). Applicants need to pay for any work exceeding \$2,000 and the minimum In Kind amount is \$250. Please note that there is no guarantee that your application will be approved.

Applications can be submitted any time during the year. The application must be lodged at least one month prior to the date assistance is required.

Objective

- Make available Council resources and capabilities to support community projects.

Eligibility

Eligible Applicants	Ineligible Applicants
Cairns Regional Council based: <ul style="list-style-type: none">• Not-for-profit organisation or• An individual who:<ul style="list-style-type: none">◦ demonstrates strong community benefit, need and support for a project or activity and whose primary objective is not directed at making a profit	<ul style="list-style-type: none">• Commercial or political groups• Applicants who have not satisfactorily acquitted previous Council grants• Applicants with outstanding Council rates, fees or overdue Council guarantor loan repayments• Schools, P&Cs, Universities and TAFE colleges• Individuals eligible under Young People in Sport funding
Examples of Eligibility	Examples of Ineligibility
<ul style="list-style-type: none">• Event related items (e.g. venue, technical services, equipment hire)• Minor earthworks/construction• Signage	<ul style="list-style-type: none">• Services that Council contracts to other organisations, except wheelie bins

Contacts

Sport and Recreation

Cairns Regional Council
PO Box 359
CAIRNS QLD 4870
Ph: 4044 3291
Fax: 4044 3830
Email: sportrecreation@cairns.qld.gov.au
Web: www.cairns.qld.gov.au

Community Development

Cairns Regional Council
PO Box 359
CAIRNS QLD 4870
Ph: 4044 3291
Fax: 4044 3830
E-mail: communitydevelopment@cairns.qld.gov.au
Web: www.cairns.qld.gov.au

Cultural Services and Facilities

Cairns Regional Council
PO Box 359
CAIRNS QLD 4870
Ph: 4044 3031
Fax: 4044 3830
E-mail: culturalservices@cairns.qld.gov.au
Web: www.cairns.qld.gov.au

Is the Applicant a: (please tick)

- Community organisation / individual
- Sport and Recreation organisation
- Arts and Cultural organisation / individual

Applicant Summary:

Name of club / organisation:		Telephone:
Contact person:		Mobile:
Position held :		Sport / Activity:
Postal Address:		
E-mail:		
Signature of Applicant:		Date:

Project Summary:

In kind assistance required:

Project purpose (eg, why are you requesting this assistance - attach additional information if required)

Location of works:

Date required:

Have you applied for any other funding through Council for this project? Yes No

If so, please state amount received \$.

Office Use Only:

Assessment Officer:		Recommended:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signature:		Date:	

Reason / Comment:	
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Divisional Councillor:		Approved / Not Approved
Signature:		Date Sent: Date Returned:

SACCS Committee Chair:		Approved / Not Approved
Signature:		Date Sent: Date Returned:

Delegated Officer:		
Signature:		Date Sent: Date Received: