



Cairns
REGIONAL COUNCIL

2024/25 REGISTER OF COST RECOVERY FEES

Administrative Services

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Finance				
Rates				
Search Fees: Counter Search	per property	20.10	S97(2)(c)	Local Government Regulation 2012, Section 154 & 155
Search Fees: Rates Search	per property	103.40	S97(2)(c)	Local Government Regulation 2012, Section 154 & 155
Records				
Right to Information (RTI) and Information Privacy				
The fees and charges applying to access applications made under the Right to Information Act 2009 are set by the Right to Information Regulation 2009.			S97(2)(c)	Right to Information Act 2009, Right to Information Regulation 2009
The fees and charges applying to access applications made under the Information Privacy Act 2009 are set by the Information Privacy Regulation 2009.			S97(2)(c)	Information Privacy Act 2009, Information Privacy Regulation 2009
They are also published on Council's website www.cairns.qld.gov.au .				
Strategic Infrastructure Planning				
Searches and Reports				
Flood Search	per property	180.50	S97(2)(c)	Sustainable Planning Act 2009, Section 724
Flood Studies - CBD & Environs	each	180.50	S97(2)(c)	Sustainable Planning Act 2009, Section 724
Drainage Management Plans	per report	180.50	S97(2)(c)	Sustainable Planning Act 2009, Section 724
Traffic Data	per site	180.50	S97(2)(c)	Sustainable Planning Act 2009, Section 724
Environmentally Relevant Activities				
Environmentally Relevant Activities/Environmental Authorities (plus ERA licence fee)	per application	273.00	S97(2)(a)	Environmental Protection Act 1994, Section 125
Transitional Environmental Programs	per application	334.00	S97(2)(a)	Environmental Protection Regulation 2008, section 140
Amendment Application for Environmental Authority	per application	273.00	S97(2)(a)	Environmental Protection Act 1994, section 226(1)(c)
Change application for Environmental Authority	per application	273.00	S97(2)(a)	Environmental Protection Act 1994, section 132(1)(b)
Change of amendment application for Environmental Authority	per application	273.00	S97(2)(a)	Environmental Protection Act 1994, section 236(b)
Amalgamation Application for Environmental Authority	per application	273.00	S97(2)(a)	Environmental Protection Act 1994, section 246(d)
Conversion Application	per application	273.00	S97(2)(a)	Environmental Protection Act 1994, section 696(b)
Transfer Application for Environmental Authority for Prescribed ERA	per application	85.00	S97(2)(a)	Environmental Protection Act 1994, section 253(f)
Late payment fee for Annual Return of an Environmental Authority	per application	85.00	S97(2)(a)	Environmental Protection Regulation 2008, Section 139 & Schedule 10
Annual Fees				
Asphalt manufacturing, Metal forming, Surface coating, Waste Incineration	per licence	560.00	S97(2)(a)	Environmental Protection Regulation 2008, Section 120
Boat maintenance or repair	per licence	990.00	S97(2)(a)	Environmental Protection Regulation 2008, Section 120
Metal recovery	per licence	760.00	S97(2)(a)	Environmental Protection Regulation 2008, Section 120
Plastic product manufacturing (50T/more of plastic products)	per licence	455.00	S97(2)(a)	Environmental Protection Regulation 2008, Section 120
Plastic product manufacturing (5T/more of foam, composite plastic or fibre-reinforced)	per licence	685.00	S97(2)(a)	Environmental Protection Regulation 2008, Section 120
Late payment fee for Annual Return of an Environmental Authority	per application	85.00	S97(2)(a)	Environmental Protection Regulation 2008, Section 139 & Schedule 10
General Fees				
Compliance Audit	per hour	112.00	S97(2)(a)	Environmental Protection Regulation 2008, Section 140
Transitional Environmental Program annual return	per application	335.00	S97(2)(a)	Environmental Protection Act 1994, section 334. Environmental Protection Regulation s140

Animal Management

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
IMPOUND RELEASE FEES				
Cat Release Fees				
Kitten: apparently under three months old	per cat	11.00	S97(2)(d)	Local Law 2, Section 43
Adult Cat	per cat	62.00	S97(2)(d)	Local Law 2, Section 43
Dog Release Fees				
Pup: apparently under three months old	per dog	18.00	S97(2)(d)	Local Law 2, Section 43
Adult Dog	per dog	123.00	S97(2)(d)	Local Law 2, Section 43
Adult Dog (Registered)	per dog	30.00	S97(2)(d)	Local Law 2, Section 43
Adult Dog (Pensioner & 1st Impound)	per dog	62.00	S97(2)(d)	Local Law 2, Section 43
Other Animal Release Fee				
Release fee for small animals (other than cats & dogs)	per animal	30.00	S97(2)(d)	Local Law 2, Section 43
Release fee for large animals (livestock)	per animal	123.00	S97(2)(d)	Local Law 2, Section 43
Animal Sustenance Fee				
Sustenance fee per small animal (including Cats & Dogs) per overnight stay	per animal	18.00	S97(2)(d)	Local Law 2, Section 43
Sustenance fee per large animal (livestock) per overnight stay	per animal	42.00	S97(2)(d)	Local Law 2, Section 43
CAT REGISTRATION FEES				
Cat Registration Fees - Lifetime				
All Cats over 12 weeks				
Desexed Cat	per cat	FREE	S97(2)(a)	Local Law 2, Section 15
Entire Cat	per cat	FREE	S97(2)(a)	Local Law 2, Section 15
DOG REGISTRATION FEES				
All dogs over 12 weeks - Pro-rata fees apply to NEW applications only				
<i>Note: Pensioner discount 50% off the published dog registration fee. Does not apply to Special rates and Regulated dogs.</i>				
<i>Note: Proof of Entitlement is required.</i>				
Dog Registration Fees - New Applications				
First year registration	per dog	49.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
First year registration - Level 3 Obedience Certificate (Proof of eligibility required)	per dog	41.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
First year registration - Pro-rata fee if paid after 1 January but before 1 April	per dog	24.50	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
First year registration - Pro-rata fee if paid after 1 April but before 1 July	per dog	12.50	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
Dog Registration Fees - Renewals/Subsequent years fees Pro-rata not applicable				
Desexed Dog: Full Registration Fee	per dog	49.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
Entire Dog: Full Registration Fee	per dog	153.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
Dog Registration Fees - Level 3 Obedience Certificate Proof of eligibility required				
Desexed Dog: Full Registration Fee	per dog	41.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
Entire Dog: Full Registration Fee	per dog	82.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
<i>Note: Pro-rata fees do not apply, Level 3 is a MINIMUM.</i>				

Animal Management

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Dog Registration - Special Rates Pro-rata not applicable				
Farm Dogs: Rural Productive Principal Farm - Maximum of Four Dogs	per dog	11.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
Commercial Security Dogs: kept and worked as a security dog by a licensed security firm	per dog	69.50	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
Aged Pensioner, Guide, Assistance, Hearing Dogs where desexed and microchipped: *** <i>Note: Aged Pensioner and Guide, Assistance, Hearing Dog owners must provide appropriate documentation upon registration</i>	per dog	FREE	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
REGULATED DOGS Pro-rata not applicable				
Dog Registration Fees - Declared Dangerous Dog				
Full Registration Fee - Annual	per dog	606.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
Registration fee - subsequent year where compliance with all Regulated Dog conditions confirmed by Authorised Officer	per dog	243.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
Dog Registration Fees - Declared Menacing Dog				
Full Registration Fee - Annual	per dog	606.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
Registration fee - subsequent year where compliance with all Regulated Dog conditions confirmed by Authorised Officer	per dog	243.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
Dog Registration Fees - Restricted Dogs				
Full Registration Fee - New and Renewal	per dog	606.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
Regulated Dogs - Identification materials				
Regulated Dogs - Warning signs	per sign	48.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
Regulated Dogs - Identifying Collar	per collar	59.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 46
ANIMAL PERMITS				
Restricted Dogs				
Application for Permit to Keep Restricted Dog	per dog	164.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 73
Renewal fee for Permit to Keep Restricted Dog	per dog	164.00	S97(2)(a)	Animal Management (Cats and Dogs) Act 2008, Section 83
Excess Animals				
<i>Note: Pensioner discount 50% off the published excess animal permit application and/or renewal fee.</i>				
<i>Note: Proof of Entitlement is required.</i>				
Initial application fee	per permit	304.00	S97(2)(a)	Local Law 1, Section 8; Local Law 2, Section 5; Subordinate Local Law 2, Schedule 2
Renewal application fee	per renewal	269.50	S97(2)(a)	Local Law 1, Section 12; Local Law 2, Section 5; Subordinate Local Law 2, Schedule 2
Animal carer excess permit application/renewal fee	per application	121.00	S97(2)(a)	Local Law 1, Section 8; Local Law 1, Section 12; Local Law 2, Section 6; Subordinate Local Law 2, Schedule 2
<i>Note: In addition to individual dog or cat registration fees.</i>				
Kennels, catteries, pet shops and shelters				
Kennel, cattery, pet shop, shelters or combination - application fee	per application	427.00	S97(2)(a)	Local Law 1, Section 8; Local Law 2, Section 21
Kennel, cattery, pet shop, shelters or combination - renewal fee	per renewal	374.50	S97(2)(a)	Local Law 1, Section 12; Local Law 2, Section 21

Cemetery Services

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Administration				
Exhumation - disturbance of human remains in a local government cemetery - application fee <i>Note: this application fee excludes any applicable operational costs.</i>	per application	224.00	S97(2)(a)	Local Law 1, Section 8; Local Law 7, Section 14
Outside of a local government cemetery				
Burial or placement of human remains outside a local government cemetery - application fee	per application	POA	S97(2)(a)	Local Law 1, Section 8; Local Law 7, Section 9
Exhumation - disturbance of human remains buried or placed outside a local government cemetery - application fee <i>Note: this application fee excludes any applicable operational costs.</i>	per application	224.00	S97(2)(a)	Local Law 1, Section 8; Local Law 7, Section 4
Erection and maintenance of memorials, vaults and columbariums				
Erection of a memorial, vault or columbarium - vault within all cemeteries - application fee	per application	192.00	S97(2)(a)	Local Law 1, Section 8; Local Law 7, Section 24
Erection of a memorial, vault or columbarium - headstone installation within all cemeteries - application fee	per application	102.00	S97(2)(a)	Local Law 1, Section 8; Local Law 7, Section 24

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
<p>Waiver and/or Reduction of Development Application Charges - The Director Planning, Growth and Sustainability has delegated authority to determine to partially or wholly waive a Development Application Fee, where strict Application of the scheduled fee is considered unreasonable for the type of Application being received.</p>				
<p>A request to waive and/or reduce a development application fee must be made in writing at least ten (10) business days prior to the lodgement of the application. A copy of an agreed waiver must be submitted with the development application for it to be properly made.</p>				
<p>If your application relates to rebuilding a house after it was damaged during a declared event, please contact Council as you may be entitled to a fee reduction or waiver to assist with reconstruction.</p>				
<p>A request for a reduction or waiver in response to the declared event must be made in writing at least ten (10) business days prior to the lodgement of the application. This applies to like-for-like replacement and recovery and is for Material Change of Use or Building Works applications.</p>				
<p>Use Area - Where a fee is calculated based on area (e.g. Industrial uses or commercial uses) the fee is calculated on Gross Floor Area (GFA) as defined by the Planning Scheme unless the proposed development includes areas outside of a building used for storage or operations (other than for landscaping and/or the parking and manoeuvring of vehicles), then the calculated fee shall be the GFA of all buildings and the total outdoor use area.</p>				
<p>Undefined Use - Where an Application involves a use that is not defined in the applicable planning scheme or is not specifically provided for in the Schedule of Fees the fee will be set as the use deemed most similar by the Assessment Manager.</p>				
<p>Accepted Development - There is no fee for accepted development, other than where a proponent is asking Council to determine compliance of a proposal against requirements for accepted development.</p>				
<p>Consultant Costs - The cost of external consultant fees for any further assessment or advice required by Council, or requested by an Applicant in consideration of any application or submission and/or technical report may be charged to the Applicant. In the case of a development application that is lodged pursuant to the Coordinator Generals Evaluation Report for a coordinated project issued under the State Development and Public Works Organisation Act 1971, those fees include external consultant fees for any assessment or advice required by Council as the relevant local government for the project. The applicant will be notified of Council's intent to refer the application to a consultant following receipt of a response to Information Request (or earlier). If Council elects to recover the cost of any consultant the consultant's costs must be paid prior to the final determination of the Application.</p>				
<p>Material Change of Use Development Applications involving more than one land use - The application shall be accompanied by a fee that is the combined total of all applicable fees. Where the application fee for each use is consistent, the one fee shall apply to the whole Use Area GFA. Example: Application for a Shop and Office is calculated at \$1,505 + \$316/m² for the whole floor area (not \$1,505 + \$316/m² for Shop and \$1,505 + 316/m² for Office)</p>				

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
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Development Applications involving Multiple Components (including Council as Concurrence Agency) - The fees for a Development Application, which involves multiple components, shall be accompanied by a fee that is the combined total of each individual component. For example: A Development Application for Reconfiguring a Lot, Material Change of Use and Council as Concurrence Agency shall be accompanied by the combined total of each individual component.

Council Planning Reports - Minimum fee of \$1,070.00 will apply for any matter relating to a planning application or enquiry requiring a report to be placed before Council, or a formal decision of Council.

ExpressDA: Where development qualifies for lodgement through the ExpressDA process, the Development Application Fee is entitled to a 20% discount off the nominated fee as per the fees and charges schedule

Refunds

If a Development Application or a Change Application (Other Change) is withdrawn before it is decided by the Assessment Manager, a refund may be given depending on the stage of assessment at the time of withdrawal. The following refunds are applicable:

Application Stage 90%

Information and Referral Stage 60%

Notification Stage 30%

Decision Stage 10%

If a Change Application (Minor Change) or Extension Application is withdrawn before it is decided by the Assessment Manager, a refund of 50% may be given.

If a Referral Agency Assessment is withdrawn before it is decided, a refund of 50% may be given.

No refund is applicable once a decision has been made by the Assessment Manager.

Superseded Planning Scheme Requests

Superseded Planning Scheme- request for an Application to be considered under a superseded planning scheme (s95 SPA 2009, s29 PA 2016).	per application	1,600.00	S97(2)(a)	Planning Act 2016, Section 29
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Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Variation Approvals and Preliminary Approvals				
Variation Approval s49 PA 2016 is the fee as per the proposed Material Change of Use or Reconfiguring a Lot Application. Where a Development Application is submitted subsequent to the Preliminary Approval (issued under Section 49(2) of the Planning Act 2016, the application fee payable for a subsequent application seeking a Development Permit is 50% of the standard fee that would be otherwise payable.				
Variation Approval change of effect of Planning Scheme:	per application		S97(2)(a)	Planning Act 2016, Section 51
50% of fee for each use and lot where reducing level of assessment from Impact Assessment to Code Assessment or Accepted Development.				
AND				
100% of the fee for each use and lot where reducing the level of assessment from Assessable development to Accepted Development.				
AND				
\$6,700.00 where involves changed, new and affected code provisions (excludes a structure plan) for a site less than one (1) hectare.				
OR				
\$13,100 where involves changed, new and affected code provisions (excludes a structure plan) for a site that is one (1) hectare or greater.				
Where Variation Approval establishes substantial changes to the zone, codes provisions, overlay applicability and establishes a new structure plan to have statutory effect (such as a Structure Plan).	per application	27,300.00	S97(2)(a)	Planning Act 2016, Section 51
Structure Plan - preliminary assessment of Emerging Communities Zone / Local Plan area prior to lodgement of application.	per application	POA	S97(2)(a)	Planning Act 2016, Section 51

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Development Applications				
Reconfiguring a Lot				
<i>Note: Where establishing an Access Easement in a combined application, the fee will be the applicable fee for the Reconfiguring a Lot or Material Change of Use, plus the fee for the Creation of an Access Easement.</i>				
Boundary realignment	per application (base)	Code Assessment \$1,600.00 Impact Assessment \$2,675.00	S97(2)(a)	Planning Act 2016, Section 51
Creation of an access easement	per application (base)	Code Assessment \$1,070.00 Impact Assessment \$2,140.00	S97(2)(a)	Planning Act 2016, Section 51
Reconfiguration of a lot - including, either Development Permit or Preliminary Approval, Reconfiguring a Lot by lease agreement, and Volumetric lots	per application (base)	Code Assessment \$1,350.00 Impact Assessment \$2,675.00	S97(2)(a)	Planning Act 2016, Section 51
Per additional Lot proposed in Reconfiguring a Lot application excluding park lots. Note: This fee is capped at maximum of 100 lots.	per additional lot proposed to be created on Plan of Subdivision	Code Assessment \$535.00 per additional lot Impact Assessment \$800.00 per additional lot	S97(2)(a)	Planning Act 2016, Section 51

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Signing and Dating Plan of Subdivision				
Approval of Plan of Subdivision (Standard Format Plans) - standard format calculate base application fee plus per additional lot rate (includes Value Maintenance Fee)				
Base application fee (where works have been completed)	per application	535.00	S97(2)(a)	Planning Regulation 2017, Schedule 18
Base application fee prior to completion of works (Early Plan Sealing)	per application (base)	4,280.00	S97(2)(a)	Planning Regulation 2017, Schedule 18
Note: Includes Inspection of completed works and assessment of outstanding works				
Approval of Plan of Subdivision - Building Format/Volumetric Format calculate base application fee plus per additional lot rate	per application (base)	270.00	S97(2)(a)	Planning Regulation 2017, Schedule 18
<i>Per additional Lot/Unit rate to be calculated plus the prescribed base rate</i>	per application per additional lot	270.00	S97(2)(a)	Planning Regulation 2017, Schedule 18
Approval of Legal documents, including Covenants, surrender of Easement, Transfer of Land, CMS/CTS and excluding Grant of Easements.	per application (standalone request) OR per document where part of an application for Approval of Plan of Subdivision	110.00	S97(2)(a)	Planning Regulation 2017, Schedule 18
Note: This fee is in addition to the charges identified				
Re-Approval of Plan of Subdivision	per application	1,070.00	S97(2)(a)	Planning Regulation 2017, Schedule 18
Approval of Plan of Subdivision for Grant of Easements and Lease Lots (where for standalone Easement Plans and Lease Plans)	per application	535.00	S97(2)(a)	Planning Regulation 2017, Schedule 18
Building Work Assessable Against the Planning Scheme				
Building Work in a Neighbourhood Character Precinct	per application	1,070.00	S97(2)(a)	Planning Act 2016, Section 51
Building Work on a Place of Significance (Local Heritage)	per application	1,070.00	S97(2)(a)	Planning Act 2016, Section 51
Building Work in a Neighbourhood Character Precinct or on a Place of Significance (Local Heritage) - Where an application for demolition (including partial demolition) or removal of a structure or place Identified as a local heritage place within the Planning Scheme.	per application	1,600.00	S97(2)(a)	Planning Act 2016, Section 51
All other Building Work Assessable Against the Planning Scheme (Other than a Concurrence Agency Response)	per application	Nearest Compatible Land Use	S97(2)(a)	Planning Act 2016, Section 51

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
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Material Change of Use

Category A

Small Scale Development	per application	Code Assessment \$1,070.00	S97(2)(a)	Planning Act 2016, Section 51
		Impact Assessment \$2,140.00		

Note: Caretaker's accommodation, Dwelling House, Dwelling unit (per unit rate), Home based business, Park, Sales Office.

Category B

Common Scale Development	per application	Code Assessment \$1,600.00	S97(2)(a)	Planning Act 2016, Section 51
		Impact Assessment \$2,950.00		

Note: Animal husbandry, Animal keeping (Aviary), Animal keeping (Cattery, Kennels, Stables or the Like), Aquaculture <2000m2 Use Area (zone other than industry), Community residence, Cropping, Dual occupancy, Environment facility, Intensive horticulture, Permanent plantation, Telecommunications facility.

Category C

Moderate Scale Development	per application	Code Assessment \$6,700.00	S97(2)(a)	Planning Act 2016, Section 51
		Impact Assessment \$8,850.00		

Note: Aquaculture >2000m2 Use Area (zone other than industry), Intensive animal industry, Landing, Major electricity infrastructure, Parking station, Substation, Utility installation.

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Category D				
Residential Land Uses with Fees Based on Unit Rate	per application	Code Assessment \$3,200.00 + \$270/unit Impact Assessment \$5,350.00 + \$375/unit	S97(2)(a)	Planning Act 2016, Section 51

Multiple dwelling, Nature-based tourism, Non-resident workforce accommodation, Relocatable home park, Residential care facility, Retirement facility, Rooming accommodation, Rural workers' accommodation, Short-term accommodation, Tourist park

Note: Term Unit, Room and Site are interchangeable relative to the use proposed. This fee is capped at maximum of 100 Units/Rooms/Sites.

Category E				
Land Uses with Fees Based on Area	per application	Code Assessment \$3,200.00 + \$2.70 /m2 Use Area Impact Assessment \$5,350.00 + \$3.75 /m2 Use Area	S97(2)(a)	Planning Act 2016, Section 51

Note: Adult Store, Agricultural supplies store, Aquaculture (in an Industry zone), Bar, Brothel, Bulk landscape supplies, Car wash, Club, Community care centre, Community use, Crematorium, Detention facility, Emergency services, Food and drink outlet, Function facility, Funeral parlour, Garden centre, Hardware and trade supplies, Health care services, Hospital, Hotel, Indoor sport and recreation, Industry (Low impact, Medium impact, High impact), Marine industry, Market, Nightclub entertainment facility, Office, Research and technology industry, Rural industry, Service industry, Shop, Showroom, Special industry, Theatre, Transport depot, Veterinary services, Warehouse, Wholesale nursery, Winery.

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Category F				
Land Uses Without Prescribed Fee	per application	P O A	S97(2)(a)	Planning Act 2016, Section 51
<i>Note: Air services, Cemetery, Major sport recreation and entertainment, Motor sport facility, Outdoor sport and recreation, Outstation, Port Services, Renewable energy facility, Resort complex, Shopping centre, Tourist attraction</i> <i>Note: Shopping Centre and Resort Complex fees are equivalent to all individual land uses that comprise the use.</i>				
Individual Land Uses Not Listed in the Categories				
Child Care Centre	per application	Code Assessment \$6,400.00 (Up to 75 children) + \$5.40/child >75 children Impact Assessment \$8,550.00 (Up to 75 children) + \$7.50 /child >75 children	S97(2)(a)	Planning Act 2016, Section 51
Education establishment	per application	Code Assessment \$2,400.00 + \$1.60/m2 Use Area Impact Assessment \$3,750.00 + \$2.70/m2 Use Area	S97(2)(a)	Planning Act 2016, Section 51
Extractive industry	per application	Code Assessment \$9,650.00 + \$270.00/ha Impact Assessment \$13,650.00 + \$375.00/ha	S97(2)(a)	Planning Act 2016, Section 51

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Outdoor sales	per application	Code Assessment \$3,200.00 + \$2.70/m2 Use Area Impact Assessment Code Assessment \$5,900.00 + \$3..75/m2 Use Area	S97(2)(a)	Planning Act 2016, Section 51
Place of worship	per application	Code Assessment \$2,400.00 + \$1.60/m2 Use Area Impact Assessment \$3,750.00 + \$2.70/m2 Use Area	S97(2)(a)	Planning Act 2016, Section 51
Roadside stall	per application	FREE	S97(2)(a)	Planning Act 2016, Section 51
Service station	per application	Code Assessment \$6,400.00 + \$2.70/m2 Use Area Impact Assessment \$10,450.00 + \$3.75/m2 Use Area	S97(2)(a)	Planning Act 2016, Section 51

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Operational Works				
Subdivisions				
Operational Works, associated with a Development Permit for Reconfiguring a Lot including a construction monitoring fee.	per application	4,050.00	S97(2)(a)	Planning Act 2016, Section 51
<i>Note: Fees apply to the total number of lots excluding park lots and includes landscaping and electrical design where submitted as one inclusive package.</i>	per application per lot	535.00	S97(2)(a)	Planning Act 2016, Section 51
General Works (Internal and External to Subject Lot)				
Operational Works associated with a Development Permit for a Material Change of Use (i.e.. civil works not associated with a subdivision) including a construction monitoring fee per application.	per application	As specified in the Description of Fee Column	S97(2)(a)	Planning Act 2016, Section 51
<i>Note : Charge is calculated @ 1.5% of estimated cost at a minimum of \$2,675.00</i>				
Electrical/Lighting Design	per application	1,070.00	S97(2)(a)	Planning Act 2016, Section 51
<i>Note : This fee applies to all electrical/lighting design assessments where a Development Permit for Operational Works has been issued for the works to occur and subsequent Design Acceptance is required.</i>				
Minor Earthworks				
Operational Works with/without retaining walls, where filling is not more than 50m3 and do not require construction monitoring.	per application	1,070.00	S97(2)(a)	Planning Act 2016, Section 51
Major Earthworks				
Operational Works (engineering drawings) with/without retaining walls, where filling and excavation is greater than 50m3 and includes a construction monitoring fee.	per application	2,675.00	S97(2)(a)	Planning Act 2016, Section 51
On Street Works				
Engineering works (e.g. water, sewer, stormwater connection and line marking) 2.5% of the estimated costs of works where infrastructure will become a Council asset. Minimum fee \$1,070.00	per application	As specified in the Description of Fee Column	S97(2)(a)	Planning Act 2016, Section 51
Non-standard Driveways, additional (second) driveways & access crossovers and other minor on-street assessments where no Council infrastructure created.	per application	535.00	S97(2)(a)	Planning Act 2016, Section 51
Generally In Accordance with Approved Plans (Amended Drawings Assessment)				
Request for Generally in Accordance with Approved Plans (Amended Drawings Assessment) Assessment of amended drawings (other than required by Council) where such amendments are of a minor nature	per application	535.00	S97(2)(a)	Planning Act 2016, Section 51
Prescribed Tidal Work				
Application of Operational Work (Prescribed Tidal Work).	per application	1,600.00	S97(2)(a)	Planning Act 2016, Section 51

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Vegetation Clearing				
1-5 trees	per application	270.00	S97(2)(a)	Planning Act 2016, Section 51
6-10 trees	per application	1,070.00	S97(2)(a)	Planning Act 2016, Section 51
10+ trees / Application as a result of Enforcement/Compliance Action	per application	1,600.00	S97(2)(a)	Planning Act 2016, Section 51
Note : For Applications for clearing involving 10 or more trees or an application required as a result of enforcement / compliance action the charge is calculated @ base rate of \$1,600.00 plus 1.5% of estimated cost to a maximum of \$16,600.				
Signage (Advertising Devices)				
Assessable under the planning scheme	per application	1,070.00	S97(2)(a)	Planning Act 2016, Section 51
Construction				
Additional inspection or re-inspection of works associated with pre-start, practical completion, early plan sealing, works acceptance and final works acceptance.	per inspection	1,875.00	S97(2)(a)	Planning Act 2016, Section 51
Additional inspection or re-inspection of works associated with hold point inspections not identified above, such as proof roll inspections.	per inspection	535.00	S97(2)(a)	Planning Act 2016, Section 51
Bonds for outstanding works/ site development (payable prior to pre-start returnable on final works acceptance) / early plan sealing - Deemed by Assessment Manager				
Note: Early Plan Sealing = 1.5 x cost of uncompleted works. Site Development = 5% of contract price.				
Landscape Plans				
On-street Landscaping	per application	535.00	S97(2)(a)	Planning Act 2016, Section 51
Note: This fee applies to all landscaping assessments where not lodged as part of the related stage of the subdivision application or where related to a Material Change of Use and the works are to occur in Council Managed Areas and Roads				
Landscaping Plan Endorsement/Acceptance	per application	535.00	S97(2)(a)	Planning Act 2016, Section 51
Note: This fee is payable when a landscape plan endorsement has been conditioned as part of related Reconfiguration of a Lot, Material Change of Use and/or Operational Works Development Permit (e.g. internal landscaping/restoration works associated with a Development Approval).				
Note: Landscaping shall be in accordance with the FNQROC Development Manual and the FNQROC CRC Specific Requirements, Planning Scheme and any Development Approval requirements.				
Artificial turf	per application	270.00	S97(2)(a)	Planning Act 2016, Section 51
Note: This fee applies to all artificial grass design assessments where works are to occur in Council Managed Areas and Roads.				

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Changes or Extensions to Development Applications / Approvals				
Change to Development Application prior to Decision	per application	As specified in the Description of Fee Column.	S97(2)(a)	Planning Act 2016, Section 51
Change to Development Application (Category A development scale) prior to Decision	per application	50% of the current application fee	S97(2)(a)	Planning Act 2016, Section 51
Request for Minor Change. Charge is 20% of the current application fee for the development with a minimum fee of \$1,600.00.	per application	As specified in the Description of Fee Column	S97(2)(a)	Planning Act 2016, Section 78
Request for Minor Change (Category A development scale)	per application	50% of the current application fee	S97(2)(a)	Planning Act 2016, Section 51
Request for Minor Change where involving a Court Consent. Charge is fee prescribed for a Minor Change PLUS all legal and professional expert costs including GST	per application	As specified in the Description of Fee Column	S97(2)(a)	Planning Act 2016, Section 78
Request for an Other Change. The Cost of the application if it were to be made as a new application.	per application	As specified in the Description of Fee Column	S97(2)(a)	Planning Act 2016, Section 78
Extension of a Currency Period. Charge is 20% of the current application fee for the development with a minimum fee of \$1,600.00	per application	As specified in the Description of Fee Column	S97(2)(a)	Planning Act 2016, Section 86
Extension of a Currency Period (Category A development scale)	per application	50% of the current application fee	S97(2)(a)	Planning Act 2016, Section 86
Cancellation of Development Approval	per application	1,070.00	S97(2)(a)	Planning Act 2016, Section 84
Request to consider development generally in accordance with existing Approval	per application	535.00	S97(2)(a)	Planning Act 2016, Section 51
Request for Council to provide a response as an Affected Entity for a Change Application.	per application	535.00	S97(2)(a)	Planning Act 2016, Section 51

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Non-Compliance with Accepted Development Outcomes				
Code assessable application following non-compliance with Acceptable outcomes for Accepted Development				
i. non-compliance with 1-3 applicable assessable outcomes	per application	535.00	S97(2)(a)	Planning Act 2016, Section 51
ii. Where non-compliance with 4 or more applicable acceptable outcomes, the applicable fee is 75% of the prescribed code assessable land use fee, with a minimum fee of \$1,070.00.	per application	As specified in the Description of Fee Column	S97(2)(a)	Planning Act 2016, Section 51
<i>Note: This does not apply to land affected by the Neighbourhood Character or Places of Significance Overlays.</i>				
<i>Note: One acceptable outcome is considered to be one matter for the purposes of calculating the above fee.</i>				
Exemption Certificates				
Exemption Certificate	per application	535.00	S97(2)(a)	Planning Act 2016, Section 51
Other Planning & Development Services				
Compliance Check				
Compliance checking for Accepted Development applications against the Planning Scheme	per application	535.00	S97(2)(a)	Planning Act 2016, Section 51
Confirmation of compliance against conditions of approval	per application	FREE	S97(2)(a)	Planning Act 2016, Section 51
Infrastructure Charges & Agreements				
Refer to Planning, Building and Infrastructure web page in the Council's website for all quarterly indexed Water, Sewerage, Open Space, Transport or Drainage contributions.				
<i>Note: These charges are calculated by the Assessment Manager in accordance with Council's Adopted Infrastructure Charges Resolution.</i>				
<i>Note: Where Council's Infrastructure Agreement Template is used: the applicant will be required to pay Council's reasonable costs of negotiating and entering into the Infrastructure Agreement. This will be included as a term in the Infrastructure Agreement, and will be generally payable within 30 days from the commencement date.</i>				
<i>Note: Where Council's Infrastructure Agreement Template is not used: an estimate of Council's costs will be determined prior to commencing Council's review of the draft Infrastructure Agreement as an indication of the likely costs that the Developer will be liable for. This will be included as a term in the Infrastructure Agreement, and will be generally payable within 30 days from the commencement date.</i>				

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Infrastructure Agreement				
(a) Where Council agree to the use of the Councils short-form infrastructure agreement template PLUS Council's reasonable costs of negotiating and entering into the Infrastructure Agreement.	per agreement	2,400.00	S97(2)(a)	Planning Act 2016, Section 123
(b) Where Council agree to the use of the Councils long-form infrastructure agreement template PLUS Council's reasonable costs of negotiating and entering into the Infrastructure Agreement.	per agreement	4,550.00	S97(2)(a)	Planning Act 2016, Section 123
(c) Where prepared not using Council's template PLUS Council's reasonable costs of negotiating and entering into the Infrastructure Agreement.	per agreement	4,550.00	S97(2)(a)	Planning Act 2016, Section 123
(d) Where Council agree to the use of the Council's Deferred Payment of Levied Charges infrastructure agreement template	per agreement	1,350.00	S97(2)(a)	Planning Act 2016, Section 123
New or amended infrastructure charges notice	per item	FREE	S97(2)(a)	Planning Act 2016, Section 119
Conversion Application - Application for conversion of non-trunk to trunk infrastructure	per application	2,150.00	S97(2)(a)	Planning Act 2016, Section 139
Planning Instruments and Materials				
Planning Schemes				
CairnsPlan 2016 and associated mapping (digital only - available online)	per item	FREE	S97(2)(c)	Planning Regulation 2017, Schedule 22
Superseded Planning Schemes (available online)	per item	FREE	S97(2)(c)	Planning Regulation 2017, Schedule 22
CairnsPlan 2009 (digital only - available online)	per item	FREE	S97(2)(c)	Planning Regulation 2017, Schedule 22
Part and Balance Planning Scheme (digital only)	per item	FREE	S97(2)(c)	Planning Regulation 2017, Schedule 22
Copy of Planning Scheme Amendment (digital) - available online	per item	FREE	S97(2)(c)	Planning Regulation 2017, Schedule 22
Development Applications				
Digital Copy of Application/Information (available online)	per item	16.00	S97(2)(c)	Planning Act 2016, Section 264
Planning, Building & Development Searches and Certificates				
Planning & Development Certificates				
Planning & Development Certificates : Limited	per certificate	270.00	S97(2)(c)	Planning Act 2016, Section 265
Planning & Development Certificates : Limited within 2 days	per certificate	535.00	S97(2)(c)	Planning Act 2016, Section 265
Planning & Development Certificates : Standard	per certificate	800.00	S97(2)(c)	Planning Act 2016, Section 265
Planning & Development Certificates : Full	per certificate	1,600.00	S97(2)(c)	Planning Act 2016, Section 265

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Planning Search				
Letter of Enquiry (e.g. - to determine land use history, but not constituting a Planning Certificate)	per search	535.00	S97(2)(a)	
Building Records Search				
<i>Note: Building Records Search includes list of Building Approvals issued and/or effected and list of Outstanding Requisitions. Available to solicitors/purchasers in relation to the purchase of property. Purchasers acting on their own behalf are required to produce a copy of the contract.</i>				
Building Record Search fee			S97(2)(c)	Planning Regulation 2017, Schedule 22
Note: This includes a search for files and information and the digital presentation of approvals, plans, building certificates and certificates of classification. This fee is per premises under a requested search. Where this is a commercial buildings, this fee is a per tenancy fee due to the number of tenancies that may be contained within the substantial premises (e.g. a shopping centre).	per search	55.00		
Retrieval from record storage facility - Additional Fee to Search Fee	per search	55.00	S97(2)(c)	Planning Regulation 2017, Schedule 22
Copies of Building Plans - from electronic storage, microfilm or original - A1 Drawing	per page	16.00	S97(2)(c)	Planning Regulation 2017, Schedule 22
Copy from internal documents to CD	per CD	32.00	S97(2)(c)	Planning Regulation 2017, Schedule 22
Copies of Building Plans - Create CD of plans	per CD	110.00	S97(2)(c)	Planning Regulation 2017, Schedule 22
Search: Provide date and original cost of building construction	per application	110.00	S97(2)(c)	Planning Regulation 2017, Schedule 22
Domestic Building Permit Search: No inspection - records search only - includes lists of Building Approvals issued and/or effected. Available to solicitors/purchasers in relation to the purchase of property.	each	110.00	S97(2)(c)	Planning Regulation 2017, Schedule 22
Certificate of Classification (Copy)	each	110.00	S97(2)(c)	Planning Regulation 2017, Schedule 22
Commercial Building Permit Search: No inspection - records search only - includes list of Building Approvals issued and/or effected. Available to solicitors purchasers in relation to the purchase of property.	each	535.00	S97(2)(c)	Planning Regulation 2017, Schedule 22
Building Notices Search - Show Cause & Enforcement Notices issued under BA or Planning Act.	each	110.00	S97(2)(c)	Planning Regulation 2017, Schedule 22

Development Assessment

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Building Services				
Application for House Relocation				
<i>Note: The Preliminary approval fee is "approval in principle" for removal of the building, it does not include approval for the building work to be carried out.</i>				
House Removal - Within Cairns Local Government area. Application is for preliminary approval - Inspect & Report	per application	800.00	S97(2)(a)	Building Act 1975
Local Authority Bond for relocation			S97(2)(a)	Building Act 1975
Note: Half of the Bond will be returned upon a structural certification certificate or a Final Certificate for part of the works being produced by the Building Certifier.	per bond	16,000.00		
Application for exemption from fencing				
Discretionary decisions under Chapter 8, Division 3 & 4 of Building Act 1975.	per application	800.00	S97(2)(a)	Building Act 1975, Chapter 8, Division 3 & 4
Discretionary Decisions / Concurrence Agency Responses				
<i>Note: Decisions where power is held by the Council to decide modifications or variations of a prescribed requirement for building work.</i>				
Concurrence Agency Assessment - assessment of alternative acceptable outcomes relating to building works and the Planning Scheme or Queensland Development Code	per application	535.00	S97(2)(a)	Planning Act 2016, Section 51
Building Work triggered by section 1.8(1) of the Planning scheme (Concurrence agency assessment)	per application	535.00	S97(2)(a)	Planning Act 2016, Section 51
Residential Services (Accreditation)	per application	535.00	S97(2)(a)	Planning Act 2016, Section 51
Swimming Pool Compliance Inspection (includes Queensland State Government Certificate costs)	per inspection	375.00	S97(2)(a)	Planning Act 2016, Section 51
Lodgement Fee (Associated with Development Permit for Building Works)				
<i>For all Building Classes</i>				
<i>Note: The fee is levied for the service provided in receiving from the private certifier a copy of the application, the decision notice, and any other prescribed documents etc. required by the legislation, including receipt of fee if paid at the time of lodgement, subsequent lodgement of certificate of classification, and cost of records storage. This fee is also applicable to Council approved building applications.</i>				
	per lodgement	160.00	S97(2)(a)	Planning Act 2016, Section 51
Fee for each additional transaction (other than technical assessment, decisions, inspections and notices), where the additional transaction is initiated by the client; for example where the lodgement fee is not paid at the time of lodgement of the decision notice.	per lodgement	110.00	S97(2)(a)	Planning Act 2016, Section 51
Building Certification Fees				
Applications for Development Permit	per application	POA	S97(2)(a)	Planning Act 2016, Section 51
<i>Note: Cairns Regional Council does not provide a building certification service. For any applications that must be assessed by Council the fee shall be that of engaging a suitable Private Building Surveyor with an additional administrative fee of 10%</i>				

Local Laws

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Amendments and transfer fees for permits				
Amending conditions at the request of the permit holder - minor amendment - application fee <i>Note: A minor amendment is an amendment that does not require an assessment of the permit or re-inspection of the permit area - for example a request to amend contact details</i>	per application	FREE	S97(2)(a)	Local Law 1, Section 14
Amending conditions at the request of the permit holder - major amendment - application fee <i>Note: A major amendment is an amendment that requires a re-assessment of the permit or re-inspection of the permit area</i>	per application	50% of application fee	S97(2)(a)	Local Law 1, Section 14
Transfer of permit - application fee	per application	50% of application fee	S97(2)(a)	Local Law 1, Section 13
Impounded goods				
Abandoned or hazardous vehicle - administration fee	per administration	298.50	S97(2)(d)	Local Law 1, Section 50
Abandoned or hazardous vehicle - removal fee	per vehicle	126.50	S97(2)(d)	Local Law 1, Section 50
Abandoned or hazardous vehicle - storage fee	per week	120.00	S97(2)(d)	Local Law 1, Section 50
Shopping trolley - release fee	each	91.00	S97(2)(d)	Local Law 3, Section 28
Other impounded items - release fee	each	61.00	S97(2)(d)	Local Law 1, Section 50
Inspections				
Inspection by an authorised person on a business day between the hours of 8:30am and 4:30pm to determine/achieve compliance with an approval, permit, compliance notice, stop order or direction	per inspection	245.00	S97(2)(a)	Local Law 1, section 24
Inspection by an authorised person outside of the above hours to determine/achieve compliance with an approval, permit, compliance notice, stop order or direction	per inspection	400.00	S97(2)(a)	Local Law 1, section 24

Local Laws

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Local Law Permits - application and renewal fees				
Commercial Use Activity				
Footpath dining - application fee	per application	273.00	S97(2)(a)	Local Law 1, Section 8; Local Law 11, Section 13
Footpath dining - renewal fee	per renewal	223.00	S97(2)(a)	Local Law 1, Section 12; Local Law 11, Section 13
Stationary roadside vending - application fee	per application	760.00	S97(2)(a)	Local Law 1, Section 8; Local Law 11, Section 13
Goods for sale - application fee	per application	273.00	S97(2)(a)	Local Law 1, Section 8; Local Law 11, Section 13
Busking - application fee	per application	FREE	S97(2)(a)	Local Law 1, Section 8; Local Law 11, Section 13
Commercial filming or photography - application fee <i>Note: Fees are determined on a case by case basis and are determined upon application. Fees are dependant on the scale of the activity and the number of venues/ spaces required for the use. No fees are charged for non-exclusive use and/or news and current affairs programs.</i>	per application	POA	S97(2)(a)	Local Law 1, Section 8; Local Law 11, Section 13
Helicopter take off or landings - application fee	per application	273.00	S97(2)(a)	Local Law 1, Section 8; Local Law 11, Section 13
Skydiving landings - application fee	per application	273.00	S97(2)(a)	Local Law 1, Section 8; Local Law 11, Section 13
Any other Commercial Use Activity which is not otherwise listed above	per application	273.00	S97(2)(a)	Local Law 1, Section 8; Local Law 11, Section 13

Local Laws

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Public Place Activity				
Non-commercial filming or photography - application fee <i>Note: Fees are determined on a case by case basis and are determined upon application. Fees are dependant on the scale of the activity and the number of venues/ spaces required for the use.</i>	per application	POA	S97(2)(a)	Local Law 1, Section 8; Local Law 11, Section 8
All other Public Place Activity which is not otherwise listed above - application fee	per application	125.00	S97(2)(a)	Local Law 1, Section 8; Local Law 11, Section 8
Other permits - Local Government Controlled Areas and Roads				
Alteration or improvement to local government controlled areas or roads - application fee	per application	273.00	S97(2)(a)	Local Law 1, Section 8; Local Law 11, Section 28
Alteration or improvement to local government controlled areas or roads - security bond	per application	1,000.00	S97(2)(a)	Local Law 1, Section 8; Local Law 11, Section 28
Depositing of goods and materials - application fee	per application	273.00	S97(2)(a)	Local Law 1, Section 8; Local Law 11, Section 23
Depositing of goods and materials - security bond	per application	1,000.00	S97(2)(a)	Local Law 1, Section 8; Local Law 11, Section 23
Temporary Homes and Camping				
Camping permit - application fee	per application	273.00	S97(2)(a)	Local Law 1, Section 8; Local Law 5, Section 10
Temporary home permit - application fee	per application	273.00	S97(2)(a)	Local Law 1, Section 8; Local Law 5, Section 4

Local Laws

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Advertising Devices				
Advertising Devices defined as Billboard sign, Digital sign, Projecting horizontal sign, Projecting vertical sign, Illuminated sign, Pylon sign or Themed sign - application fee	per Advertising Device type in application	1,060.00	S97(2)(a)	Local Law 1, Section 8; Local Law 4, Section 5
Advertising Devices defined as Billboard sign, Digital sign, Projecting horizontal sign, Projecting vertical sign, Illuminated sign, Pylon sign or Themed sign - renewal fee	per Advertising Device type in renewal	1,060.00	S97(2)(a)	Local Law 1, Section 12; Local Law 4, Section 5
All other Advertising Devices which are not listed above - application fee	per Advertising Device type in application	273.00	S97(2)(a)	Local Law 1, Section 8; Local Law 4, Section 5
All other Advertising Devices which are not listed above - renewal fee	per Advertising Device type in renewal	50% of application fee	S97(2)(a)	Local Law 1, Section 12; Local Law 4, Section 5
Camping Grounds, Caravan Parks and Shared Facilities Accommodation				
The operation of a camping ground, caravan park, shared facilities accommodation or a combination of them permit - application fee	per application	760.00	S97(2)(a)	Local Law 1, Section 8; Local Law 6, Section 5
The operation of a camping ground, caravan park, shared facilities accommodation or a combination of them permit - renewal fee	per renewal	760.00	S97(2)(a)	Local Law 1, Section 12; Local Law 6, Section 5
Temporary Entertainment Events				
Small temporary entertainment event	per application	425.00	S97(2)(a)	Local Law 1, Section 8; Local Law 9, Section 4
Large temporary entertainment event	per application	670.00	S97(2)(a)	Local Law 1, Section 8; Local Law 9, Section 4
Other local law permits and approvals				
Any other Prescribed/Restricted/Non-prescribed Activity not otherwise specified	per application	273.00	S97(2)(a)	Local Law 1, Section 8
Any Prescribed/Restricted/Non-prescribed Activity requiring a decision by resolution of Council	per application	760.00	S97(2)(a)	Local Law 1, Section 8

Plumbing & Trade Waste

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
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If your application relates to plumbing work relating to damage caused during a declared event, please contact Council as you may be entitled to a fee reduction or waiver to assist with reconstruction.

A request for a reduction or waiver in response to the declared event must be made in writing at least ten (10) business days prior to the lodgement of the application.

Plumbing

Plumbing Application & Inspection Permit Fee (up to a maximum of 6 fixtures)	per application	490.00	s97(2)(e)	Plumbing and Drainage Regulation 2019 s44
Each Additional Fixture (ie. > 6 fixtures)	per fixture	35.00	s97(2)(e)	Plumbing and Drainage Regulation 2019 s44
Plumbing Application & Inspection Permit - Premises Group Sewer (Group Title Subdivisions & Larger Sites)(maximum 5 lines)	per application	1,520.00	s97(2)(e)	Plumbing and Drainage Regulation 2019 s44
Plumbing Application & Inspection Permit - Premises Group Sewer (Group Title Subdivisions & Larger Sites)(Per Line cost after first 5 lines)	per line	82.00	s97(2)(e)	Plumbing and Drainage Regulation 2019 s44
On-site Sewerage Treatment or Greywater Application & Inspection	per application	600.00	s97(2)(e)	Plumbing and Drainage Regulation 2019 s44
Application for permission to carry out Alterations to Sewer / Water Main and associated private drain reconnection	per application	730.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 s192(1)
Application for permission to build over or within 1.2 metres of Council's sewer main (when CCTV of the sewer is required)	per application	755.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 s192(2)
Application for permission to adjacent to (within 1.2 metres of) Council's sewer main (when CCTV of the sewer is not required)	per application	172.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 s192(2)
Approval for conversion from Septic to Sewer	per disconnection per septic tank	335.00	s97(2)(e)	Plumbing and Drainage Regulation 2019 s44
Approval for Drainage and Water Supply disconnection	per disconnection	173.00	s97(2)(e)	Plumbing and Drainage Regulation 2019 s44
Plumbing Application & Inspection Permit Fee (single fixture / single inspection / construction site shed set up / replacement of on-site sewerage system)	per application / inspection	173.00	s97(2)(e)	Plumbing and Drainage Regulation 2019 s44
Application and inspection to install a Grease trap.	per application / inspection	173.00	s97(2)(e)	Plumbing and Drainage Regulation 2019 s44
Inspection of Subsidiary water meters.	per inspection	173.00	s97(2)(e)	Plumbing and Drainage Regulation 2019 s44
Search Fees: Provision of Sewer Main/(Private) Sanitary Drainage As-Constructed Plans	per lot or plan	65.00	s97(2)(e)	Water Supply (Safety & Reliability) Act 2008 s163(2)(c) & Plumbing & Drainage Act s143(2)(b)
Search Fees: Mains Services Plans - Water & Sewer	per plan/ record	65.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 s163
Registration of Testable Backflow Prevention Device inspection reports	per device	40.00	s97(2)(e)	Plumbing and Drainage Regulation 2019 s44

Plumbing & Trade Waste

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Tradewaste				
Search Fee - Query what Tradewaste service is on property	per search	250.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 s180(5)
Trade Waste Approval Application Fee	per year	265.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 s180(1)(a)
Category One Approval Renewal Fee (Low Volume; Low Strength) < 500kl water consumed per year	per year	225.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 s180(1)(a)
Category Two Approval Renewal Fee (High Volume; Low Strength) > 500kl water consumed per year.	per year	225.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 s180(1)(a)
Category Three Approval Renewal Fee (High Volume; High Strength) - refer to strength of waste as tested. Note: Category 3 charges are calculated on an individual case basis.	per year	320.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 s180(1)(a)

Property, Health & Licensing

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Amendments, Transfers & Inspections				
Minor Amendments (all permits and licences) <i>Note: Minor Amendment - is for basic administrative step (Eg. Change to contact details, change to business name, etc, but does not include change to ownership of the business and/or business location).</i>	per application	FREE	S97(2)(a)	Section 74 Food Act, Section 47 Public Health (Infection Control for Personal Appearance Services) Act 2003
Major Amendments of Health Licence (Fee not applicable if Suitability of Premises application required) <i>Note: Major Amendment - any amendment requiring an Authorised Officer Assessment and/or inspection.</i>	per application	50% of application fee	S97(2)(a)	Section 74 Food Act, Section 47 Public Health (Infection Control for Personal Appearance Services) Act 2003
Transfer of Higher Risk Personal Appearance Services (Fee not applicable if Suitability of Premises application is required)	per premises	50% of application fee	S97(2)(a)	Section 49 Public Health (Infection Control for Personal Appearance Services) Act 2003
Replacement Certificate/Copy of Permit/Licence	per item	FREE		
Inspection by officer on a business day between 8:30am and 4:30pm to determine/achieve compliance with an approval, legislation or notice (all application/approval/permit/licence types)	per inspection	245.00	S97(2)(a)	Section 31 Food Act, Section 110 Public Health (Infection Control for Personal Appearance Services) Act 2003
Inspection by officer outside 8:30am to 4:30pm on business days to determine/achieve compliance with an approval, legislation or notice (all application/approval/permit/licence types)	per inspection	400.00	S97(2)(a)	Section 31 Food Act, Section 110 Public Health (Infection Control for Personal Appearance Services) Act 2003
Combined applications (for particular business under same legislation)	per application	75% of the total combined fees		
Refund of an application fee (includes renewal application fee) may be paid where the assessment of the application or routine inspection has not been completed within the licensing period. Refund Calculation: operated <3mths = 75% of application fee; operated 3-6mths = 50% of application fee; operated 6-9mths = 25% of application fee OR 50% refund on new application where inspection has not been undertaken.	per refund			

Property, Health & Licensing

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Health Licences & Approvals				
Category A				
Annual Market Food Stall Level A, Temporary Food Premises (per event)	per application	121.00	S97(2)(a)	Food Act 2006, section 52
<i>Note: Market Food Stall Level A - where preparation is restricted to non-alcoholic drinks and cutting up of fruit and vegetables or display and serving of food prepared in a licenced kitchen.</i>				
Category B				
Suitability of Premises Assessment (fit-out assessment), Temporary Food Premises (annual), Minor food preparation (approved concession), Food Business - Low Risk Premises, Pre-sale inspection, Food Safety Program Accreditation, Temporary fixed food premises (up to 6 months)	per application	425.00	S97(2)(a)	Food Act 2006, section 52
<i>Note: Suitability of Premises Assessment application required in addition to relevant category of Food Business Licence</i>				
<i>Note: Temporary Food Premises (annual) - Licence expires 30 September each year and limited to 26 events within the licensing period. This licence can only be used at approved events and/or market locations (excluding Rusty's Markets).</i>				
<i>Note: Minor Food Preparation (Approved Concession) - applied at discretion of EHO.</i>				
Market Food Stall Level B	per application	425.00	S97(2)(a)	Food Act 2006, section 52
<i>Note: Market Food Stall Level B - reheating/toasting and further food preparation</i>				
Hotels, Resorts and similar facilities - per low risk food preparation area at same address	per preparation area	425.00	S97(2)(a)	Food Act 2006, section 52
<i>Note: Hotels, Resorts and similar facilities - can be a mixture of Low, Medium or High Risk preparation areas under 1 licence.</i>				
Suitability of Premises Assessment (Fit-out) for Higher Risk Personal Appearance Services	per application	425.00	S97(2)(a)	Public Health (Infection Control for Personal Appearance Services) Act 2003, section 30
Personal Appearance Services	per premises	425.00	S97(2)(a)	Public Health (Infection Control for Personal Appearance Services) Act 2003, section 30
Category C				
Food Business - Medium and High Risk Premises	per application	760.00	S97(2)(a)	Food Act 2006, section 52
Hotels, Resorts and similar facilities - per medium and/or high risk food preparation area at same address	per preparation area	760.00	S97(2)(a)	Food Act 2006, section 52
<i>Note: Hotels, Resorts and similar facilities can be a mixture of Low, Medium or High Risk preparation areas under 1 licence.</i>				

Property, Health & Licensing

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Renewals Health Licences				
Market Food Stall Level A	per renewal	121.00	S97(2)(a)	Food Act 2006, section 72
Market Food Stall Level B	per renewal	425.00	S97(2)(a)	Food Act 2006, section 52
Low-Risk Food Business Premises, Minor Food Preparation	per renewal	425.00	S97(2)(a)	Food Act 2006, section 72
Hotels, resorts and similar facilities - per low risk food preparation area at same address	per preparation area	425.00	S97(2)(a)	Food Act 2006, section 72
Personal Appearance Services	per renewal	425.00	S97(2)(a)	Public Health (Infection Control for Personal Appearance Services) Act 2003, Section 44
Medium and High-Risk Business Premises	per renewal	760.00	S97(2)(a)	Food Act 2006, section 72
Hotels, resorts and similar facilities - per medium and/or high risk food preparation area at same address	per preparation area	760.00	S97(2)(a)	Food Act 2006, section 72
<i>Note: Hotels & Resorts and similar facilities- can be a mixture of Low Risk and Medium or High Risk preparation areas under 1 licence.</i>				
Rental Fees				
Road Permit				
Application for a Road Permit over Council controlled road under section 69 of the Local Government Act 2009.	per application	273.00	S97 (2)(a)	Section 69 (5) of the Local Government Act 2009
<i>Note: Application fee does not include other fees applicable to the establishment and use of the Road Permit such as annual rent, valuation costs and footpath dining permit.</i>				

Regulated Parking

Description of Fee, Charge, Penalty plus conditions	Unit	Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Permit Parking				
Commercial Vehicle Parking Permit (Initial Label)				
Annual - Jan to Dec	per year	108.00	S97(2)(a)	Local Law 1, Section 8; Local Law 12, Section 9
Pro-Rata 3/4 - Apr to Dec	per 3/4 year	81.00	S97(2)(a)	Local Law 1, Section 8; Local Law 12, Section 9
Pro-Rata 1/2 - Jul to Dec	per 1/2 year	54.00	S97(2)(a)	Local Law 1, Section 8; Local Law 12, Section 9
Pro-Rata 1/4 - Oct to Dec	per 1/4 year	27.00	S97(2)(a)	Local Law 1, Section 8; Local Law 12, Section 9
Other Parking Permits				
TPI or EDA Parking Permit	per year	FREE	S97(2)(a)	Local Law 1, Section 8; Local Law 12, Section 9
Residential Parking Permits	per year	41.50	S97(2)(a)	Local Law 1, Section 8; Local Law 12, Section 9

Venues, Parks and Sporting Grounds

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)
City Venues			
Impoundment Fees			
Seizure and Removal / confiscated items	per item	69.00	S97(2)(d)

Water & Wastewater

Description of Fee, Charge, Penalty plus conditions	Unit	2024/25 Rate Including GST (\$)	Local Government Act (Head of Power)	Legislation (imposing application fee or responsibility)
Water Operations				
New Water Service				
New 20mm Domestic/Urban	per connection	1,775.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Recycled Water - New 20mm Domestic Urban Connection Water Service (application received with application for New Water Service)	per connection	1,135.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Recycled Water - New 20mm Domestic Urban Connection Water Service (Single application)	per connection	1,775.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
20 mm Domestic / Rural	per connection	Fixed Quote	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
20 mm Commercial	per connection	Cost	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
25 mm	per connection	Cost	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
40 mm	per connection	Cost	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
50 mm	per connection	Cost	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
100 mm	per connection	Cost	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Deposit for new 100 mm	per connection	10,000.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
150 mm and Over	per connection	Cost	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Deposit for new 150 mm and over	per connection	12,000.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Fire Service: New 100mm	per connection	Cost	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Deposit for new 100 mm Fire Service	per connection	10,000.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Fire Service: New 150mm	per connection	Cost	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Deposit for new 150 mm Fire Service	per connection	12,000.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Fire Hydrant	per connection	Cost	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Subdivisional Connection	per connection	Cost	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Relocate Water Service				
Relocate 20mm (any distance) - Owner to reconnect inside property	per connection	Fixed Quote	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Renewal/Relocate	per connection	Fixed Quote	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Wastewater Operations				
Relocation of Property Connection Branch	per connection	Cost	s97(1)	Water Supply (Safety & Reliability) Act 2008 S165
Alteration of an existing manhole (MH) within a private property (driveways/sheds/retaining walls etc)	per manhole	Cost	s97(1)	Water Supply (Safety & Reliability) Act 2008 S165
Infrastructure				
Commissioning of Water Pump Station	per application	1,555.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Commissioning of Waste Water Pump Station	per application	2,240.00	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165